

Realization of the workshop

We differentiate three formats that can be used for the workshop. Each of them corresponds to different situation in terms of time and human resources availability, as well as the stage of the Project development.

However, which ever of the three formats has been harmonised in a way that workshop results would be comparable in the end and step 6 can proceed in the same manner afterwards.

The tasks that will be done in all the workshops are:

1. Checking the visions (project managers and stakeholders)
2. Choose key issues for discussion
3. Reaching agreements on the proposals and ranking solutions according to panel acceptance for them

The Table below settles at which moment the different tasks will be done in the different workshops*

Type of workshop	After INCOME	Workshop	Before OUTCOME
One day focus group workshop	<ul style="list-style-type: none"> - Check the visions - Choose the key issues to discuss - Rank key issues 	<ul style="list-style-type: none"> - Discuss key issues - Reach agreements - Ranking proposals 	Workshop report: <ul style="list-style-type: none"> - List of proposals - Ranking list - Development of the workshop
One day stakeholders workshop	<ul style="list-style-type: none"> - Check the visions - Choose the key issues to discuss - Rank key issues 	<ul style="list-style-type: none"> - Discuss key issues - Reach agreements - Ranking proposals 	Workshop report: <ul style="list-style-type: none"> - List of proposals - Ranking list - Development of the workshop
Two days stakeholders workshop	<ul style="list-style-type: none"> - Check the visions 	Day 1: <ul style="list-style-type: none"> - Visions assessment - Choose the key issues to discuss - Rank key issues visions Day 2: <ul style="list-style-type: none"> - Discuss key issues - Reach agreements - Ranking proposals 	Workshop report: <ul style="list-style-type: none"> - Visions assessment - List of proposals - Ranking list - Development of the workshop

* More detailed info on workshop programming is provided in the 'cookbook' see Appendix, section 5